

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

May 6, 2013

7:30 p.m.

Agenda



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF APRIL 22, 2013

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High SchoolMr. Mark Covelle
Middle School.....Dr. Edward Donahue
Intermediate SchoolMrs. Carol Mickley
Elementary Schools.....Mrs. Carol Mickley**

B. *Science Textbook Recommendations*

The Administration recommends approval of the new science textbooks recommended for 2013-2014 school year. Textbooks will be on display at the Curriculum and Technology Building for two weeks. Final adoption will be at the May 21, 2013 Board meeting. (V, B)

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

***The Administration recommends approval of the bills to be paid as of May 6, 2013. (VI, A)**

B. *Appointment of Board Secretary and Assistant Board Secretary*

Reappoint Diana Millman and Kristen Lewis, respectively, as Board Secretary and Assistant Board Secretary for the four-year period beginning July 1, 2013 through June 30, 2017.

C. *Election of Board Treasurer*

The School Code requires that the Board Treasurer be elected annually in the month of May. It is customary for the Board to elect the same individual who was elected the previous December to accept this nomination in May. Currently, that individual is Dr. Thomas McLoughlin.

D. *Approve Bonding of Board Officers*

The Administration recommends the continuation of bonding of the Board Treasurer and Board Secretary at the current level of \$50,000.

E. *Tax Assessment Appeals*

The Administration recommends approval of the Settlement of two separate, pending Tax Assessment Appeals relating to County-wide re-assessment as follows:

Coopersburg II Associates – Lehigh County File No. 2012-C-4335

The assessed value of the property which is the subject of this Appeal, namely, PIN #642357397617, consisting of 2.4003 acres of land together with a two story, 41 unit, senior citizen, apartment building situated thereon and located at 335 E. State Street, Coopersburg, PA 18036, shall be assessed at \$1,400,000, which is 100% of its fair market value, for purposes of assessment of real estate taxes for the years on and after January 1, 2013.

CAMMRA LLC – Lehigh County File No. 2012-C-4932

The assessed value of the property which is the subject of this Appeal, namely, PIN #642323276494, consisting of 115.4 acres of land currently being utilized as golf course property located at 5500 Locust Valley Road, Upper Saucon Township, shall be assessed at \$19,500 per acre or \$2,250,000 (rounded), in the aggregate, which is 100% of its fair market value, for purposes of assessment of real estate taxes for the years on and after January 1, 2013.

The assessed value of two adjoining slivers of property owned by the Petitioner, which are not a part of this Appeal, shall be re-assessed as of August 1, 2013, at \$19,500 per acre for purposes of assessment of real estate taxes for the years on and after January 1, 2014, as follows:

a. PIN #642333180696, consisting of 1.2 acres of land which adjoins the property which is the subject of this Appeal, shall be re-assessed at \$19,500 per acre or \$23,500 (rounded), in the aggregate, which is 100% of its fair market value, for purposes of assessment of real estate taxes on and after January 1, 2014; and

b. PIN #642333186703, consisting of 4.72 acres of land which adjoins the property which is the subject of this Appeal, shall be re-assessed at \$19,500 per acre or \$92,000 (rounded), in the aggregate, which is 100% of its fair market value, for purposes of assessment of real estate taxes on and after January 1, 2014.

The Solicitor is authorized to enter into a Stipulation of Counsel with legal counsel for the other parties involved in the two Appeals for purposes of effectuating the Settlements.

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*

1. *Appointment*

The Administration recommends approval of the following certificated staff: (VIII, A-1)

Peter Slay, Long-Term Substitute School Psychologist, Liberty Bell Elementary School, at Masters +30, Step 11, for the 2013-2014 school year effective August 20, 2013. The Masters +30, Step 11 salary for the 2012-2013 school year is \$59,781. Mr. Slay will fill the position contingent upon the anticipated leave of *Michele Conrad*.

2. *2012-2013 Substitute Teachers*

*The Administration recommends approval of the following substitute teachers for the 2012-13 school year:

Julie Novick Elementary Ed

3. *2013-2014 Substitute Teachers*

*The Administration recommends approval of the following substitute teachers for the 2013-2014 school year:

Nicole Belick Family and Consumer Science

Elizabeth Bleiler Elementary and Early Childhood

Patricia Brown Elementary Education

Catherine Frantz Speech and Language Impaired

Robert Shaffer Elementary Education

4. *FMLA Leave*

*The Administration recommends approval of FMLA Leave of the following staff:

Sara Hovis, IST/Digital Literacy Teacher, Liberty Bell and Lower Milford Elementary Schools, beginning May 6, 2013 through the last teacher day of the 2012-2013 school year.

Bradley Siesko, Computer Science and Math Teacher, Southern Lehigh High School, beginning April 24, 2013 through April 23, 2014 on an intermittent basis, not to exceed 12 weeks cumulatively.

5. *Summer Math Lab*

*The Administration recommends approval of Joseph Breisch, Summer Math Lab Teacher, at the homebound rate of \$40.09.

B. *Noncertificated Staff*

1. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Linda Koziel, Health Paraprofessional, Joseph P. Liberati Intermediate School, effective end of business day May 15, 2013.

2. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of the following staff:

Judith Miller, Health Paraprofessional, Hopewell Elementary School, from August 12, 2013 through August 12, 2014 for educational purposes.

Heather Jani, Instructional Assistant, Joseph P. Liberati Intermediate School, May 23, 2013.

3. *2012-2013 Substitute Staff*

*The Administration recommends approval of the following substitute staff for the 2012-2013 school year.

Shawn Kressler, Substitute Secretary, an hourly rate of \$14.67

Catherine Frantz, Substitute Instructional Assistant, an hourly rate of \$15.31

Patricia Brown, Substitute Instructional Assistant, an hourly rate of \$15.31

Yolanda Davis, Substitute Instructional Assistant, an hourly rate of \$15.31

Patricia Roth, Substitute Health Paraprofessional, an hourly rate of \$14.67**

**Pending receipt of required documentation.

C. *Extra-Compensatory*

1. *Athletic Workers*

*The Administration recommends approval of the following athletic workers for the 2012-2013 school year, according to the Ancillary Employee Policy:

David Diaz

Maureen Elliott

Frederick Mayer

Ryan McGinty

Rose Mirth

Austin Rivera

Alan Rockel

Douglas Roncolato

Luke Shaffer

Karen Shaffer

Phillip Shaheen

Laura Sunners

Stanley Swartz

George Wagner

2. *Mentors*

*The Administration recommends approval of the following mentors:

Maureen Elliott as a mentor for *Rose Jacob*, Learning Support Teacher, Southern Lehigh High School, at a stipend of \$700 (*pro-rated*), from May 6, 2013 through the end of the 2012-2013 school year.

Merrilyn Pysher, mentor for *Lori Kern*, School Nurse, Joseph P. Liberati Intermediate School, at a stipend not to exceed \$700, effective April 26, 2013 for a period up to one year.

IX. REPORTS

A. Committee Reports

X. OLD BUSINESS

A. Second and Final Reading of Revised Policies

The Administration recommends a second and final reading of the following revised policies: (X, A)

#113 Programs: *Special Education*

#114 Programs: *Gifted Students*

#223 Pupils: *Operation of Motor Vehicles by Students*

#224 Pupils: *Care of School Property*

B. Second and Final Reading of New Policies

The Administration recommends a second and final reading of the following new policies: (X, B)

#113.1 Programs: *Child Find*

#113.3 Programs: *Special Education Evaluations and Requests for Independent Educational Evaluations*

XI. NEW BUSINESS

A. Memorandum of Understanding-Cyber School Option

The Administration recommends approval of the Memorandum of Understanding between the Southern Lehigh Education Association and the Southern Lehigh School District extending the terms and conditions of the cyber school option offered by the district through the 2015-2016 school year. (XI, A)

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT